

# International Student Application Form September 2024 Entry

In order to process your application as quickly as possible you should ensure this form is fully completed and returned to Edita Agha at St David's Catholic Sixth Form College

EAgha@stdavidscollege.ac.uk

For office use only

|                   |                    |
|-------------------|--------------------|
| Student Reference | Application Number |
|-------------------|--------------------|

## Personal Information

|                                |                       |
|--------------------------------|-----------------------|
| <b>Surname:</b>                |                       |
| <b>Forename(s):</b>            |                       |
| <b>Preferred name:</b>         |                       |
| <b>Gender:</b>                 | <b>Date of Birth:</b> |
| <b>Age 1st September 2024:</b> |                       |
| <b>Previous School:</b>        |                       |
| <b>Year leaving school:</b>    |                       |

## Address Information

|  |                   |
|--|-------------------|
| <b>Home Address:</b>                         |                   |
|  | <b>Postcode:</b>  |
| <b>Email Address:</b>                        |                   |
| <b>Tel No:</b>                               | <b>Mobile No:</b> |
| <b>Please state nationality on passport:</b> |                   |
| <b>Passport Number:</b>                      |                   |
| <b>Country currently living in:</b>          |                   |

## Legal Guardian / Emergency contact 1

|  |                   |                  |
|--|-------------------|------------------|
| <b>Title (Mr, Mrs, Miss, Ms):</b>              | <b>Forename:</b>  | <b>Surname:</b>  |
|  |                   |                  |
| <b>Relationship to Student:</b>                |                   |                  |
| <b>Home Address (if different from above):</b> |                   |                  |
|  |                   | <b>Postcode:</b> |
| <b>Email Address:</b>                          |                   |                  |
| <b>Tel No:</b>                                 | <b>Mobile No:</b> |                  |

### Legal Guardian / Emergency contact 2

|   |                  |                   |
|---|------------------|-------------------|
| <b>Title: Mr / Mrs / Miss / Ms</b>              | <b>Forename:</b> | <b>Surname:</b>   |
| <b>Relationship to Student:</b>                 |                  |                   |
| <b>Home address ( if different from above):</b> |                  |                   |
|   |                  | <b>Postcode:</b>  |
| <b>Email Address:</b>                           |                  |                   |
| <b>Tel No:</b>                                  |                  | <b>Mobile No:</b> |

### Accommodation Requirements

|   |  |
|---|--|
| <b>I have made homestay arrangements with a guardianship agreement</b>    |  |
| <b>I need help finding homestay with a guardianship agreement</b>         |  |
| <b>I am staying with a relative who will provide guardianship support</b> |  |

### Religion

|                    |                |                 |
|--------------------|----------------|-----------------|
| <b>Anglican</b>    | <b>Baptist</b> | <b>Catholic</b> |
| <b>Christian</b>   | <b>Hindu</b>   | <b>Jewish</b>   |
| <b>Methodist</b>   | <b>Muslim</b>  | <b>Sikh</b>     |
| <b>No Religion</b> | <b>Other</b>   |                 |

### Additional Information

**How did you hear about Saint David's Catholic Sixth Form College?** \_\_\_\_\_

**What are your reasons for choosing the college? (Please tick all that apply)**

|                               |                               |                           |                               |
|-------------------------------|-------------------------------|---------------------------|-------------------------------|
| <b>Cardiff as a location</b>  | <b>Reputation for quality</b> | <b>Courses on offer</b>   | <b>Pastoral Tutor Support</b> |
| <b>Information from agent</b> | <b>University links</b>       | <b>Quality of website</b> | <b>Other</b>                  |

## Ethnicity

|                         |                         |   |
|-------------------------|-------------------------|---|
| Arab                    | African                 | Bangladeshi   |
| Caribbean               | Chinese                 | Indian  |
| Pakistani               | Mixed White & Asian     | Mixed White & African                                   |
| Mixed White & Caribbean | Other Asian Background  | Other Black Background                                  |
| Other Mixed Background  | Other Ethnic Background | Welsh/English/Scottish/<br>Northern Irish/British Irish |
| Irish                   | Gypsy or Irish Traveler | Other White Background                                  |
| Roma                    |                         |   |

## Medical Information

**In case of emergency, we need to be aware of any medical condition or disability, or any learning support requirements you may have**

**Please indicate in order of significance any medical / learning support issues you may have**

|  |   |
|--|---|
| Autistic spectrum disorder               | Profound and multiple difficulties              |
| Emotional/behavioral/social difficulties | Speech, language and communication difficulties |
| Hearing impairment                       | Physical/medical difficulties                   |
| Visual impairment                        | Dyslexia  |
| Multiple sensory impairment              | Dyscalculia                                     |
| General learning difficulties            | Dyspraxia                                       |
| Moderate learning difficulties           | Attention Deficit Hyperactivity Disorder        |
| Severe learning difficulties             | Other - asthma, allergy etc                     |

**If any, please give details and attach any relevant documentation**

**Do you require intervention/specific learning support from the Learning Support Department in order to support your medical condition, disability or additional learning need?**

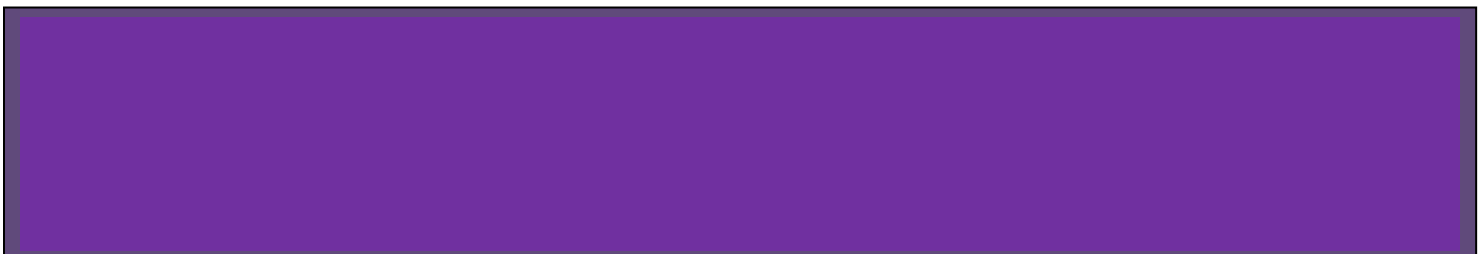
Yes                  No

**Are you, or have you ever been in the care system?**

Yes                  No

**Are you a young carer? (i.e., do you provide physical, emotional and/or personal care to someone or carry out household jobs and/or look after siblings on behalf of someone else)**

Yes                  No                  Sometimes



## Application to Course

Please list in order of preference up to 6 courses. (Please note we only offer places onto a maximum of 4 'A' Level equivalents alongside the compulsory Welsh Baccalaureate Qualification) The number of courses offered to you will be determined by the college at a later date. At this stage we cannot guarantee all courses advertised will be available in the forthcoming academic year. Please refer to our website for course entry criteria which may apply.

| Preference | Course Name       |
|------------|-------------------|
| Example:   | A Level Chemistry |
| 1          |                   |
| 2          |                   |
| 3          |                   |
| 4          |                   |
| 5          |                   |
| 6          |                   |

## Personal Statement

# Declaration

## Introduction

To meet the requirements of the Data Protection Act 2018 and General Data Protection Regulation (GDPR), schools and colleges are required to issue a Privacy Notice to applicants summarising the information, why it is held, and the third parties to whom it may be passed. This Privacy Notice provides information about the collection and processing of personal data by St David's Catholic Sixth Form College (hereby referred to as St David's). Should you be successful in your application to the college, you will be required to sign a further Privacy Notice which will cover a wider scope of data.

## How your Data will be used

Your data will be used to facilitate the recruitment of students to St David's, to ensure that the college recruits suitable students for the next academic year. Your data will also help to inform the curriculum design for the following academic year.

## Where do we collect data from

We collect applicant data from the online application process, and during guidance / taster sessions. We may also collect data from:

- Other educational establishments
- Learner Registration Service
- Examination Boards

## What information do we collect

St David's only collects data as required to full its recruitment process. The information we collect at application is as follows:

- Personal information (name, date of birth etc)
- Contact information (telephone / email / postal address)
- Legal Parent / Guardian information
- A form of identification
- First Language spoken
- Assessment / educational information
- Studentship information
- Personal preferences and interests
- Immigration status / right to study in the UK

As well as the above, St David's records the following special category data:

- Religion
- Information on any additional learning needs
- Information about the involvement of social services with individual children and young people where this is needed for the care of the learner
- Medical information needed to keep children and young people safe while in the care of St David's
- Information provided to college safeguarding and wellbeing officers, needed to keep children and young people safe whilst in the care of St David's

You are under no statutory or contractual obligation to provide data to St David's during the application process. However, if you do not provide the information, we will not be able to process your application.

## Legal Basis

St David's collects and processes the data above on the basis of legitimate interest. On the same basis, the college will occasionally contact you to inform you of the progress of your application, and other opportunities available to you.

## Organisations with which we may share personal information

The college will not share your information with any 3<sup>rd</sup> parties. Applicants to courses offered by our partner institutions will not have any data shared until enrolment onto said courses.

## Security

St David's places a high value on the importance of information security and have a number of procedures in place to minimise the possibility of a compromise in data security. We will endeavour to ensure that information is kept accurate at all times and processed in accordance with our legal requirements.

## Retention Schedule

If your application to the college is unsuccessful, your data will be deleted at the end of the following academic year's application cycle. This will assist your application, should you apply in the next academic year

## Your rights

The GDPR and Data Protection laws give individuals certain rights in respect of personal information held about them by any organisation. These rights include:

- The right to ask for and receive copies of the personal information held about you, although some information can sometimes be withheld
- To rectify inaccuracies in the personal data that we hold about you
- To be forgotten – your details to be removed from systems that we use to process your personal data (in certain circumstances)
- The right, in some circumstances, to prevent the processing of personal information if doing so will cause damage or distress
- To obtain a copy of your personal data in a commonly used electronic format
- To object to certain processing of your personal data by us

You also have the right to ask the Information Commissioner, who enforces and oversees the Data Protection Act, to assess whether or not the processing of personal information is likely to comply with the provisions of our legislative responsibilities.

## Seeking Further Information

For further information about the personal information collected and its use, if you have concerns about the accuracy of personal information, or wish to exercise your rights under the Data Protection Act 2018 and General Data Protection Regulation, you should contact: St David's Catholic Sixth Form College email: [dataprotection@stdavidscollege.ac.uk](mailto:dataprotection@stdavidscollege.ac.uk) or The Information Commissioner's Office help line 029 2067 8400 (Wales helpline) or 0303 123 1113 (UK helpline) \* information is also available from [www.ico.gov.uk](http://www.ico.gov.uk)

**Please sign below to confirm you have read and understood the privacy statement. We will be unable to process your application without your signature.**

**Signed:**

**Date:**